



**EMBASSY OF INDIA,
BRASILIA**

Vacancy Notice

Embassy of India, Brasilia invites applications for ONE post of Clerk. The requisite qualifications are as follows:-

No. of Posts ; One (01)

- (a) Graduation Degree / Diploma from a recognized University;
- (b) High level of proficiency in English and Portuguese language, capable of translation and simultaneous Interpretation ;
- (c) Good Computer and Communication skills;
- (d) Those possessing prior experience of working in a diplomatic Mission / International Organizations shall be given additional weightage.

2. Interested candidates may send their Curriculum Vitae (**in English only**) along with recent colour photograph to the Embassy by email to admn.brasilia@mea.gov.in or deliver to Embassy (SES 805 Lote 24, Asa Sul, Brasilia, CEP : 70452-901) latest **by 04 March 2026**